

## Student Transfer Petition Guidelines

When reviewing petitions for student transfers, McKinney ISD will consider each request on an individual basis; however, the guidelines below are in place to ensure consistency in our process. The transfer petitions will be considered by the Board's designee within **30 business days** of their receipt.

**No student transfer petition form will be accepted after February 28, 2023 or before September 5, 2023 unless there is an extenuating circumstance.**

### Transfer Guidelines

- Open Enrollment **will not** be offered at any MISD campus.
- Unless significant extenuating circumstances exist, most requests for student transfers to campuses projected at 90% of capacity or greater will be denied.
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- Students who are retained (in grades K-8) may also qualify for a hardship transfer. The transfer is for the first year after the student was retained from the zoned campus.
- A resident student whose parent or legal guardian anticipates moving into the assigned school attendance zone and provides evidence, such as a builder's contract or rental agreement, or a similar document, shall be admitted on a provisional basis of **no more than one semester**. If at the end of one semester, the parent or guardian is not actually residing within the assigned school attendance zone, the student shall be transferred to the campus within the resident attendance zone.
- The student transfer can be revoked if there is a violation of the attendance policy, and/or a violation of the McKinney ISD Student Code of Conduct (SCOC). Once a transfer has been revoked due to a student SCOC violation, the transfer benefit is